

THE  
CARDIFF ATHLETIC CLUB

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RULES

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## THE CARDIFF ATHLETIC CLUB

# **RULES**

1. NAME. The Club shall be called "The Cardiff Athletic Club" and shall include such Sections as the Management Committee shall, from time to time, decide.

2. OBJECTS. The objects of the Club shall be the pursuit of any amateur game and/or rugby union football whether amateur or professional and in accordance with the rules for the time being of any relevant governing body and the provision of such social amenities for the members as are approved by the Management Committee.

3. COLOURS. The Club colours shall be Cambridge Blue and Black.

4. FINANCIAL YEAR. The Financial Year shall begin on June 1st in each year.

5. MEMBERS. The members shall be:-

- (a) Life Members
- (b) Ordinary Members
- (c) Honorary Members
- (d) Junior Members
- (e) Temporary Members
- (f) Football Playing Members
- (g) Country Members
- (h) Social Members

(a) LIFE MEMBERS shall be those persons as may have been admitted or may be admitted to this privilege

upon such terms and conditions as the Management Committee may from time to time determine.

(b) ORDINARY MEMBERS shall be those persons, who, after election as members of the Club, continue to conform with the provisions of these Rules.

(c) HONORARY MEMBERS. The Management Committee shall be entitled to confer the privilege of Honorary Membership on any person who, in its opinion, merits this honour and such Honorary Member shall, after his name has for not less than two days been prominently displayed in the Club Premises, enjoy the full rights of membership.

(d) JUNIOR MEMBERS shall be persons who are not older than 20 nor younger than 9. Junior Members between the ages of 18 and 20 inclusive shall have the same voting rights at any Meeting of the Club whether General or Sectional as have Ordinary Members of the Club. Junior Members under the age of 18 may not vote at any Meeting of the Club whether General or Sectional. If they are under the prescribed age, Junior Members may not enter any bar on the grounds or premises of the Club.

(e) TEMPORARY MEMBERS. The Management Committee shall have power to admit any person as a Temporary Member. Such Temporary Members shall be entitled to all the privileges of membership except that he shall not be qualified to be an officer of the Club or a member of any Committee, or to vote at any Meeting, or to claim any share of the property of the Club upon its dissolution.

(f) FOOTBALL PLAYING MEMBERS shall be

persons who are regular football players, certified each season as such by the Committee of the Football Section.

(g) COUNTRY MEMBERS shall be persons who normally reside at a distance of at least 100 miles from Cardiff by road and/or rail.

(h) SOCIAL MEMBERS shall be persons each of whom shall be entitled to enjoy the facilities of the Clubhouse at Cardiff Arms Park on any day and in any like manner as that enjoyed by an Ordinary Member except on the day of a rugby match at Cardiff Arms Park.

No Social Member shall have the right to vote at any of the meetings of the Club or its Sections or to participate in any activity of a Section of the Club nor shall any Social Member have any right to participate in the proceeds of sale of any assets of the Club in a dissolution of the Club

6. SUBSCRIPTIONS for all classes of Members shall be fixed from time to time by the Management Committee. Subscriptions shall be due on 1st June in each year.

#### 7. ELECTION OF MEMBERS.

(a) Every applicant for Ordinary, Junior or Country Membership of the Club shall be nominated by two members who have themselves been members for not less than two years and who shall sign the nomination form after filling in the particulars required upon it. The applicant must on his form apply for membership of a least one Section and before election must be accepted by that Section in accordance with its Bye-Laws. For at least seven days before the election a list of nomination

forms received shall be posted in a conspicuous place in the Club's premises and the nomination forms shall be kept in the Club office and shall be available for members to scrutinise upon request. Any member wishing to object to the election of any applicant for membership shall, before the date of election, hand to the Secretary a written statement addressed to the Management Committee setting forth his reasons for such objection, the Management Committee who shall have the power, should it think fit, to void any election in the event of any omission or inaccuracy on the nomination form. Every member shall receive a written notice of his election, which notice shall set forth particulars of the amount of subscription due. Should the member fail to pay the amount due within fourteen days from the date of the notice of election the Management Committee may, if it thinks fit, declare the election void.

(b) The rule 7(a) shall apply to Social Members except that the following paragraph included in that Rule shall not apply:-

"The applicant must, on his form, apply for Membership of at least one Section and before election must be accepted by that Section in accordance with its Bye Laws."

8. EXPULSION OF MEMBERS. Any member guilty of a breach of these Rules, or of any Bye-Law or Regulation which may be prescribed by the Management Committee, or being guilty of misconduct or otherwise acting in a manner deemed inconsistent with the interests of the Club, may by a vote of not less than two-thirds of the members present and voting at a

Meeting of the Management Committee called for that purpose, or for which special notice has been given, at which Meeting the member concerned shall have the right to appear, be expelled from the Club or suspended for such period as the Management Committee may think fit. Any person so expelled shall thereupon cease to be a member and forfeit all rights as such. Seven clear days' notice shall be given of any such Meeting of the Management Committee.

9 SUSPENSION OF MEMBERS. Any member whose conduct is such as may render him liable to expulsion or suspension for a period may be suspended forthwith, until his case has been considered by the Management Committee in accordance with the provisions of Rule 8, for a period not exceeding fourteen days on the decision of not fewer than three members of the Management Committee, one of whom shall be the Chairman or Vice Chairman.

10. TERMINATION OF MEMBERSHIP. Any member may resign his membership by giving notice of his resignation to the Management Committee in writing. The Management Committee may terminate the membership of any person who, after receiving due notice from them in writing that he is in arrears with his subscriptions, fails to pay such subscriptions within fourteen days of such notice, in which circumstance the provisions of Rule 8 shall not apply. Any person ceasing to be a member of the Club, whether by resignation or otherwise, shall forfeit all rights as such.

11. TRUSTEES.

(a) The property and assets of the Club shall be vested in not fewer than four Trustees who shall be

subject to such direction as they may from time to time receive from the Management Committee. A Trustee shall hold office until he resigns or ceases to be a member of the Club, or is removed from office by a resolution passed by not less than two-thirds of the members present and voting at a Meeting of the Management Committee called for that purpose, or for which special notice has been given, at which meeting the Trustee concerned shall have the right to appear. Seven clear days' notice shall be given of any such meeting of the Management Committee. In the event of a vacancy occurring in the office of Trustee which results in the number of Trustees being reduced to fewer than four, the Management Committee shall at its next meeting after the occurrence of such vacancy nominate for appointment as a new Trustee a member of the Club and such member shall, as soon as practicable thereafter, be appointed by the surviving Trustees as a new Trustee to act jointly with them.

(b) The Trustees may when authorised thereto by the Management Committee hold purchase sell exchange mortgage charge or lease any land or buildings or build upon the land or alter and pull down buildings and again rebuild.

(c) The Trustees may when authorised thereto by the Management Committee borrow for the purpose of the Club such amount of money either at one time or from time to time at such rate of interest in such form and manner and upon such security as the Management Committee shall think fit and thereupon the Trustees shall at the discretion of the Management Committee make all such dispositions of the Club

property or any part thereof and enter into such agreements in relation thereto as the Management Committee may deem proper for giving security for such loans and interest whether to the lender any guarantor of any such loan and interest or any other person. Any references in this rule to borrowing and to loans shall include references to credit for debts incurred for the purposes of the Club and interest payable in respect of such debts.

(d) The Trustees may purchase, hold and sell all such shares, loan stock, debentures or any other securities in Cardiff Rugby Football Club Limited as the Management Committee may direct from time to time and may exercise all such rights and benefits attaching to any such shares, loan stock, debentures or other securities as the Management Committee may direct from time to time.

(e) The Trustees may lend money of the Club to Cardiff Rugby Football Club Limited upon such terms and at such rates of interest as the Management Committee may direct from time to time.

## 12. MANAGEMENT COMMITTEE

(i) The Management and control of the property of the Club shall be in the hands of the Management Committee which shall consist of three of the Trustees, four Members who are also Members of the Cardiff Rugby Football Club, two Members who are also Members of the Cardiff Cricket Club, two Members who are also Members of the Cardiff Lawn Tennis Club, two Members who are also Members of the Cardiff Athletic Bowls Club, two Members who are also Members of the Cardiff Hockey Club and any Members appointed under

the terms of Clause (i) (d) of this Rule. The Members of the Management Committee other than the Trustees and any Member appointed under the terms of Clause (i) (d) of this Rule shall, subject to rotation, hold office for two years. At the end of every year two of the Members of the Committee, who have been elected by virtue of their Membership of the Cardiff Rugby Football Club, one Member who has been elected by virtue of his Membership of Cardiff Cricket Club, one Member who has been elected by virtue of his Membership of Cardiff Athletic Lawn Tennis Club, one Member who has been elected by virtue of his Membership of the Cardiff Athletic Bowls Club and one Member who has been elected by virtue of his Membership of the Cardiff Hockey Club, shall retire and may offer themselves for re-election. The Management Committee shall have full power and control over the property, funds, conduct and affairs of the Club and in particular and without derogation from the general powers thus vested in it shall have power to:-

(a) Appoint, suspend and dismiss the Secretary or any paid servant of the Club.

(b) Require any Member or other person occasioning damage of the property of the Club, either wilfully or through improper use, to cause the same to be replaced, or made good as it shall decide.

(c) Make, alter or revoke all Bye-Laws and Regulations, relative to the use of the property of the Club and to the government of the Club and its various Sections, provided that such Bye-Laws and Regulations are not inconsistent with these Rules.

(d) Appoint as Members of the Management

Committee, in addition to the three Trustees and Elected Members, three Members of the Club, one of whom shall be the Chairman of the Cardiff Rugby Football Club or another Member of the Cardiff Rugby Football Club if the Chairman is already a Member of the Management Committee pursuant to the provisions of Clause (i) of this Rule and fill any casual vacancy which may occur on the Management Committee. Any person thus appointed to fill a casual vacancy must have qualifications similar to those of the person whom he replaces. All persons appointed under this Clause shall hold office only until the next Annual General Meeting of the Members of the Club.

(ii) At the first Meeting after the Annual General Meeting of the Members of the Club, the Management Committee shall appoint its Chairman and Vice Chairman, for the year and fix its quorum and select and appoint the Chairman and Members of the Finance and General Purposes Committee, of the House Committee, of the Ground Committee and of such other Standing Committees as it shall determine, all of those tenure of office may be terminated at any time at the discretion of the Management Committee. Only a Member of the Management Committee shall be eligible for appointment as a Member of the Finance and General Purposes Committee and only a Member of the Management Committee elected at an Annual General Meeting of the Club shall be eligible for appointment as a Member of the House Committee but any Member of the Club shall be eligible for appointment as a Member of any other Standing Committee. The Committees shall be by a bare majority unless otherwise stated in

these Rules. In the event of a tie, the Chairman of the meeting shall have a casting vote, whether he shall already have voted or not.

(iii) In the event of a vacancy occurring during any year the Management Committee shall, at its next meeting, appoint a new Chairman or Vice-Chairman as the case may be.

(iv) The House Committee shall be responsible for the provision of food and refreshment and the fixing of all charges to be made in respect thereof.

### 13. ELECTION OF MANAGEMENT COMMITTEE

(a) A candidate of a seat on the Management Committee must have been a Member of the Club for at least two years immediately prior to the date of the Meeting at which the election takes place.

(b) A candidate for a seat on the Management Committee must be nominated and seconded in writing by two Members of a Section of which he has been a Member for at least two years immediately prior to the date of the Annual General Meeting at which the election takes place and by virtue of which qualifications he seeks election. The nomination paper, which must state clearly the Section for which the Candidate seeks election and his written consent to accept office, if elected, must reach the Secretary's office not earlier than the 1st July nor later than the 31st July in any year.

For the purpose of this Clause, a Life Member shall be deemed a Member only of those Sections of which he has advised the General Secretary of the Club in writing of his desire to exercise his Membership rights. No Member of the Club may nominate more than one Member for election to the Management Committee in

any one year.

(c) Voting shall be by ballot and the vacancies on the Committee applicable to each Section shall be filled by those duly qualified Candidates equal in number to the number of vacancies who have received most votes. Of the Candidates thus elected, the regular vacancies shall be filled by those Candidates equal in number to these vacancies who are at the top of the poll of successful Candidates and the casual vacancies by those Candidates equal in number to these vacancies who are at the bottom of the poll of successful Candidates. In the event of a Candidate being elected to fill more than one vacancy he shall be considered as being elected to fill that vacancy for which he received most votes; provided always that election to fill a regular vacancy shall take precedence over election to fill a casual vacancy.

(d) Each Member may cast one Vote for each vacancy on the Committee. A Member shall not be obliged to exercise his voting rights in respect of each Section but the Ballot paper of any Member voting for more Candidates in any Section than there are vacancies in that Section shall be deemed to be spoilt as regards that Section.

(e) Should the number of Candidates for any Section be no greater than the number of vacancies on the Committee applicable to that Section, such Candidates shall be deemed to be elected by the unanimous vote of those present at the Meeting and should some of the vacancies thus filled be regular and some casual, the question as to who fills which vacancy shall be decided by lot. In the event of the number of

Candidates being fewer than the number of vacancies to be filled, after filling the vacancies equal to the number of Candidates in this manner, the remaining vacancies shall be considered as 'casual vacancies' and shall be filled in accordance with the provisions of Rule 12 (i) (d).

(f) Scrutineers shall be appointed by the Meeting for the purpose of scrutinising the Ballot and counting the votes.

#### 14. OFFICIALS

(a) OFFICERS OF THE CLUB: The Officers of the Club shall be the President, who shall hold office for three years and shall be nominated by the Management Committee and submitted for election at the Annual General Meeting, the Chairman and Vice Chairman of the Management Committee. In the event of a vacancy occurring during any year, the Management Committee shall appoint an acting President to hold office until the next Annual General Meeting.

(b) VICE PRESIDENTS: Vice Presidents, who shall hold office for one year, shall be nominated by the Management Committee and submitted for election at the Annual General Meeting and may on re-nomination be re-elected at the termination of their period of office.

(c) GENERAL SECRETARY: There shall also be a General Secretary who shall be appointed by the Management Committee and who, subject to control in all things by the Management Committee, shall be responsible to that Committee for the general supervision of all sections of the Club.

15. AUDITORS. Professional Accountants shall be appointed at the Annual General Meeting to act as Auditors for the ensuing year. They shall have access to

all the books and accounts, funds and effects of the Club and shall submit the Annual Accounts in the first instance to the Management Committee and subsequently to the Annual General Meeting. No Official of the Club or Member of the Management Committee shall be eligible to serve as an Auditor.

16. SECTIONS. The Sections of the Club shall make such Sectional Bye-Laws and Regulations as they deem necessary provided that these are not contrary to these Rules but they shall not become operative until they have received approval of the Management Committee who may, from time to time, require any Section to add, alter or revoke any Sectional Bye-Law or Regulation.

17. INDEMNITY. The Trustees and Members of the Management Committee shall have a right of indemnity against reimbursement out of the funds and property of the Club in respect of any claim brought against them with regard to acts done or omitted in their representative capacity, so long as such acts or omissions were within the scope of their authority.

#### 18. GENERAL MEETINGS

(a) An Annual General Meeting of the Members of the Club shall be held in each year on such date in the month of September as the Management Committee shall determine, for the purpose of receiving the Annual Report and the Annual Accounts, of electing the President, the Vice-Presidents and Members of the Management Committee in accordance with the provision of these Rules, of appointing Auditors and generally of transacting such business of the Club as it may be necessary or desirable to bring before a



## General Meeting.

(b) Extraordinary General Meetings of the Club shall be held as and when considered necessary by the Management Committee or upon written request by at least 30 Members of the Club. Such request must be accompanied by the resolution or resolutions to be moved and the names of the proposers and seconders of such resolution or resolutions.

(c) Seven clear days' notice of all General meetings shall be given by circular sent by pre-paid post to the last address of each Member as furnished by him to the Secretary. Such circular shall be deemed to have been received on the day after the date of posting.

(d) No business shall be transacted at any General Meeting of the Club except such as shall be set out in the notice calling such Meeting, or as shall be allowed by the Chairman as fairly arising out of the Agenda.

(e) The President, or in his absence the nominee of the Management Committee, shall preside at all General Meetings of the Club.

(f) All decisions at General Meetings shall be by a bare majority of those present and voting unless otherwise stated in these Rules. In the event of a tie, the Chairman of the Meeting shall have a casting vote whether he shall already have voted or not.

19 VISITORS. Subject to such conditions as the Management Committee shall determine from time to time, Members may introduce visitors to any part of the Club's premises or property which is not specifically reserved for the sole use of Members. The Management Committee shall have the right to withdraw this general

privilege or refuse admission to any particular visitor without giving any reason for its action. Members introducing a visitor shall be responsible for entering his name in the Visitors' Book. Subject to the following proviso no visitor shall be supplied with excisable liquor except on the invitation of and in the company of a Member. No visitor shall be permitted to order or pay for any excisable liquor. Visitors must leave the Club before or at the same time as the Members introducing them. Provided that Members and Officials of visiting teams and persons attending functions in the Club rooms, the holding of which has been authorised by the House Committee, may be admitted to the Club as visitors without the necessity of their names being entered in the Visitors' Book and may be permitted to order and pay for excisable liquor for consumption on the premises.

20. GAMBLING. No gambling shall be allowed on the Club premises except that allowed under the Betting and Gaming Act 1960 or the small Lotteries and Gaming Act 1956 or any other statute that may be in force from time to time and applicable to the Club and authorised by the Management Committee.

21. BUSINESS HOURS. The Club Premises shall be open for the sale of excisable liquor from 11 a.m. to 11 p.m. each day, with the exception of Sunday, when they shall be open from 12 noon to 3 p.m. and from 7 p.m. to 10.30 p.m., and with the further exception of Christmas Day and Good Friday when they shall be closed. The House Committee shall, however, have power at any time to extend these hours in accordance with the provisions of the Licensing Act and/or Acts that

may be in force from time to time and further to extend such Hours on such special occasions as may be sanctioned.

22. EMPLOYEES. No Manager or servant employed by the Club shall have any personal interest in the sale of excisable liquors therein, or in the profits arising from such sale and no employee of the Club shall be eligible for Membership.

23. CIRCULATION OF RULES. Copies of the Rules of the Club shall be kept in the Club Office for the purpose of the reference and circulated to each Member on election.

24. INTERPRETATION OF RULES. The Management Committee shall be the sole authority for interpreting the Rules, Bye-Laws and Regulations of the Club and settling all disputes relating to the affairs of the Club or to the Conduct of Members or visitors.

25. ALTERATION OF RULES. These Rules shall not be altered, rescinded, or added to except by a resolution carried by two-thirds of those present and voting at a General Meeting on a motion, notice of which with the names of the proposer and seconder, shall have been given in writing to the Secretary at least 21 days before the date of such Meeting and be duly notified in a circular calling such meeting.

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